

# Process for DWCP as of July 2017

Authority of Building Control & Construction Industry (ABCI)

# Agenda relating to Development Processes:

- General Housekeeping and reminders
- Development Forms & Processes Updates
  - Merging of Water and Sewerage Connection process
    - i. Form A
    - ii. Form C
    - iii. Form E
    - iv. Builder's Certificate of Completion
  - OneBiz Online Status Check for Owners/applicants
- Opening the Floor for discussion with regards to:
  - Building Approval Application Statistics
  - Accessibility Guidelines for Human Abilities in the Built Environment
  - Earthwork Submissions by Architects

# General Housekeeping

## General

1. Applications submitted through OneBiz:
  - Must fill in **Mukim and Kampong** , not with **N/A**.

Application Details	
Application Type :	NEW BUILDING
Development Type :	RESIDENTIAL
Building Type: eg. Mall, Terrace :	DETACHED HOUSE
Building Use: eg. Workshop, Cinema :	RESIDENTIAL
Kampong :	PERUMAHAN NEGARA MATA-MATA
Mukim :	GADONG B

# FUTURE PROCESS

## General

Applications submitted through OneBiz:

- LOT Number to be filled in when it is available in the future. Not N/A

Application Details	
Application Type :	NEW BUILDING
Development Type :	RESIDENTIAL
Building Type: eg. Mall, Terrace :	DETACHED HOUSE
Building Use: eg. Workshop, Cinema :	RESIDENTIAL
Kampong :	PERUMAHAN NEGARA MATA-MATA
Mukim :	GADONG B

# General Housekeeping

## General

2. Hardcopy for Drawings and Borang C is no longer required. Simply download the documents from the approved application and the electronic stamp should be present to show that the application has been approved.

This stamp is present for all files uploaded, including on all drawings approved.

This is sufficient to be used.



# General Housekeeping

## General

3. All amendments requested can now be uploaded on the same application. This means the reference number (N-201X-00XXXX) will remain the same.

This includes changes for information on the application itself that needs to be rectified, for example total floor area .

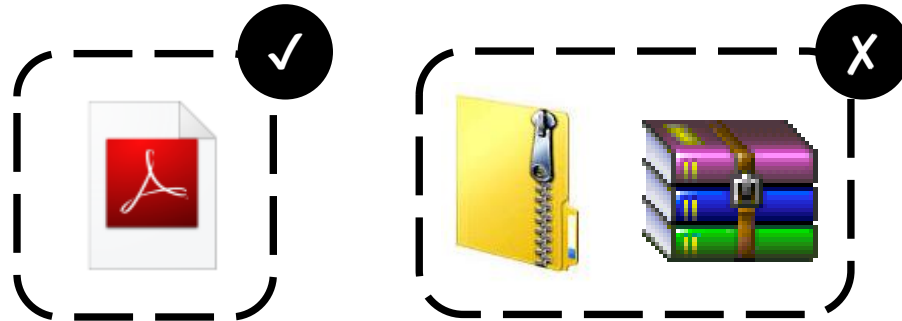
**When uploading amended drawings or documents, previous drawings and documents must be removed and replaced.**

# General Housekeeping

## General

4. All drawings and documents submitted must be in PDF form.

.RAR and .ZIP files will not be entertained.



# General Housekeeping

## General

5. Forms submitted must be completely filled and signed by its respective parties.

This applies to all forms including JPKE forms.

Keterangan Pemilik Tanah / Penyewa Unit Kedai / Pemaju Land owner/Developer/Tenant Particulars	
<b>Nama Pemilik Tanah &amp; No. KPP</b> Land owner's Name & NRIC No. Contact Detail	
Tandatangan Pemilik Tanah Land Owner's Signature	No. Telefon Bimbit Mobile Phone No.
<b>Nama Pemaju &amp; No. KPP</b> Developer's Name & NRIC No. Nama Syarikat Pemaju Developer's Company Name Contact Detail	
Tandatangan Pemaju Developer's Signature	No. Telefon Bimbit Mobile Phone No.

For example, Land Owner field should not be filled in by Developer, **unless** the Developer is the Land Owner



# General Housekeeping

## General

6. All drawings submitted online must be signed by the Qualified Persons (QP) / Draughtsman (TP).

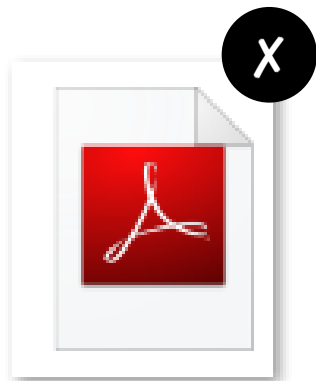
This is a requirement stipulated in the Building Control Regulation, **section 8**.

# General Housekeeping

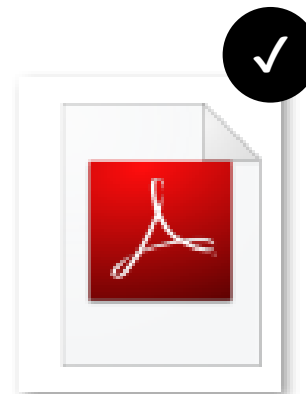
## General

7. Please be reminded that **ALL** attachments uploaded on OneBiz are **official submissions** and will be electronically stamped upon approval.

As such, please ensure all files are named accordingly.



Yvonna's Application



Lot 98852 Kg AA Mukim  
BB\_ Elevation

# Processes & Form Updates

## Water and Sewerage Connection Consolidation

1. Water and Sewerage Connection application process has now been consolidated as part of ABCi's process.
2. This is now reflected in the new forms, (A, C, E and Builder's Certificate of Completion)
3. It is no longer required to submit the old water and sewerage connection forms as they have now been incorporated in the forms.
4. The new forms are available on the Ministry of Development Website  
[\[https://www.mod.gov.bn\]](https://www.mod.gov.bn)

# Processes & Form Updates

## Building Approval- Borang A- Changes

It is required to state the existing service infrastructure as part of their feasibility study.

This must be reflected in the drawings.

eg. If there exists a government sewerline, then the proposal should not employ a septic tank for sewerage solutions.

Electric tapping from 11KV main supply.

Prasarana yang sedia ada berdekatan tapak Existing infrastructure near site	Bekalan Elektrik Utama Main Electric Supply	<input type="checkbox"/> Ada Available	<input type="checkbox"/> Belum ada Not available
	Bekalan Air (Laluan paip air utama) Water Services (Main waterline)	<input type="checkbox"/> Ada Available	<input type="checkbox"/> Belum ada Not available
	Sistem Perparitan (longkang kerajaan) Drainage System (Government drain)	<input type="checkbox"/> Ada Available	<input type="checkbox"/> Belum ada Not available
	Sistem Pembetungan (government sewerline) Sewerage System (Government sewerline)	<input type="checkbox"/> Ada Available	<input type="checkbox"/> Belum ada Not available

# Processes & Form Updates

## Permit to Carry out Building Works Borang C- Changes

The current Estimated project cost is required.

QP/TP are required to state the construction period, date of commencement and expected completion date.

Keterangan Projek Project Details	Anggaran Harga Projek Terkini Current Estimated Project Cost		Tempoh Pembinaan Construction Period	
	Tarikh Memulakan Kemajuan Commencement Date		Tarikh Dijangka Siap Expected Completion Date	

# Processes & Form Updates

## Permit to Carry out Building Works Borang C- Changes

Where applicable, the request for Temporary Water Supply Connection and/or Connection works to Government Sewerage system is to be marked.

Jenis Kemajuan Type of Building Works	<input type="checkbox"/> Kerja-kerja Tanah Earthworks	<input type="checkbox"/> Rumah Kedai Commercial & Residential	<input type="checkbox"/> Tambahan/Ubahsuai Rumah Residential Addition/Alteration/Renovation	<input type="checkbox"/> Tambahan/Ubahsuai Bangunan Komersial/Perindustrian Commercial/Industrial Addition/Alteration/Renovation
<input type="checkbox"/> Rumah Kediaman Residential	<input type="checkbox"/> Perindustrian Industrial	<input type="checkbox"/> Komersial Commercial	<input type="checkbox"/> Ubahsuai Unit Kedai Shop Unit Renovation/Alteration	
<input type="checkbox"/> Bangunan Kerajaan Government Building	<input type="checkbox"/> Kerja-kerja Meroboh Demolition Works	<input type="checkbox"/> Kerja penyambungan bekalan air sementara Temporary water supply connection	<input type="checkbox"/> Kerja penyambungan ke sistem pembetungan kerajaan Connection works to government sewerage system	

# Processes & Form Updates

## Permit to Carry out Building Works Borang C- Changes

Where applicable, Water and Sewerage contractor details are to be filled.

<b>Keterangan Pemborong yang dibenarkan bagi pemasangan meter air (jika berkenaan)</b> Water Contractor Detail	
<b>Nama Pemilik Syarikat Pemborong &amp; No. KPP</b> Water Contractor Company Owner's Name & NRIC No.	
<b>Keterangan Pemborong yang dibenarkan bagi kerja-kerja pembedungan (jika berkenaan)</b> Sewerage Contractor Detail	
<b>Nama Pemilik Syarikat Pemborong &amp; No. KPP</b> SEW Contractor Company Owner's Name & NRIC No.	
<b>Nama Syarikat Pemborong</b> SEW Contractor Company Name	
<b>Nombor Pendaftaran Syarikat Pemborong</b> SEW Contractor Company Registration Number	<b>Tarikh Mansuh</b> Expiry Date
<b>Tandatangan Pemborong &amp; Cop Rasmi Syarikat</b> SEW Contractor's Signature & Official Company Stamp	<b>Tarikh</b> Date

# Processes & Form Updates

## Occupation Permit Borang E- Changes

Where applicable, the request for Permanent Water Supply tariff transfers is to be marked

Jenis Kemajuan Type of Building Works	<input type="checkbox"/> Kerja-kerja Tanah Earthworks	<input type="checkbox"/> Rumah Kedai Commercial & Residential	<input type="checkbox"/> Tambahan/Ubahsuai Rumah Residential Addition/Alteration/Renovation	<input type="checkbox"/> Tambahan/Ubahsuai Bangunan Komersial/Perindustrian Commercial/Industrial Addition/Alteration/Renovation
	<input type="checkbox"/> Rumah Kediaman Residential	<input type="checkbox"/> Perindustrian Industrial	<input type="checkbox"/> Komersial Commercial	<input type="checkbox"/> Ubahsuai Unit Kedai Shop Unit Renovation/Alteration
	<input type="checkbox"/> Bangunan Kerajaan Government Building	<input type="checkbox"/> Kerja-kerja Meroboh Demolition Works	<input type="checkbox"/> Perubahan tariff kepada bekalan air tetap Transfer of tariff to permanent water supply	



# Processes & Form Updates

## Builder's Certificate of Completion- Changes

Where applicable, the Connection works to Government Sewerage system is to be marked to confirm the completion of connection works

Jenis Kemajuan Type of Building Works	<input type="checkbox"/> Kerja-kerja Tanah Earthworks	<input type="checkbox"/> Rumah Kedai Commercial & Residential	<input type="checkbox"/> Tambahan/Ubahsuai Rumah Residential Addition/Alteration/Renovation	<input type="checkbox"/> Tambahan/Ubahsuai Bangunan Komersial/Perindustrian Commercial/Industrial Addition/Alteration/Renovation
<input type="checkbox"/> Rumah Kediaman Residential	<input type="checkbox"/> Perindustrian Industrial	<input type="checkbox"/> Komersial Commercial	<input type="checkbox"/> Ubahsuai Unit Kedai Shop Unit Renovation/Alteration	
<input type="checkbox"/> Bangunan Kerajaan Government Building	<input type="checkbox"/> Kerja-kerja Meroboh Demolition Works	<input type="checkbox"/> Kerja penyambungan ke sistem pembetungan kerajaan Connection works to government sewerage system		

# Processes & Form Updates

## Builder's Certificate of Completion- Changes

Where applicable, confirm the government sewerage connection contractor.

Kerja-kerja pembinaan pakar berikut yang telah dilaksanakan oleh pembina berlesen (Sila nyatakan nama syarikat di bawah).  
The following specialist building works had been executed by licensed builder (please state company name below).

- Piling Works* : \_\_\_\_\_
- Ground Support and Stabilisation Works* : \_\_\_\_\_
- Site Investigation Work (including instrumentation monitoring)* : \_\_\_\_\_
- Structural Steelwork* : \_\_\_\_\_
- Pre-cast Concrete Work* : \_\_\_\_\_
- In-situ Post-tensioning Work* : \_\_\_\_\_
- Government Sewerage Connection Works* : \_\_\_\_\_

# Processes

## Checking application status online for clients.

Application status can be accessed through the following steps:

1. Access the OneBiz website at [www.onebiz.business.gov.bn](http://www.onebiz.business.gov.bn)
2. Type in the OneBiz Reference Number received through SMS in the N-2017-00XXXX format and click “Search”
3. The application status will be displayed on the website.

This is to ease the client’s query on the status of the application. As such it is important that **that the client’s contact number is included and accurate in every submission.**

QP / TP must ensure the client receive the OneBiz Reference Number through SMS.

# Processes

## Checking application status online for clients.

The screenshot shows the OneBiz website interface. At the top, there is a navigation bar with icons for Home, Retrieve Draft, Check Status, Login, and Help. Below this is a search bar labeled "Search Application number". The main content area features a menu with buttons for Home, Apply New Services, Update Services, Renew Services, and Terminate Services. A prominent announcement box titled "Announcement" discusses the "Akta Hiburan Awam (Penggal 181)" and states that users no longer need business licenses, with operation hours during Ramadan 1435 Hijrah and OneBiz registration. To the right, there is a section for "E-Darussalam Membership" with options to register, update existing services, renew existing services, terminate existing services, and enquire about existing services. The footer includes "MS-Copyright" and "Terms of Use | Privacy Statement".

1

Access OneBiz Website

<https://onebiz.business.gov.bn>

# Processes

## Checking application status online for clients.

The screenshot shows the OneBiz website interface. At the top, there is a navigation bar with the OneBiz logo and the text "ONEbiz Brunei Darussalam". Below the logo, there are several menu items: Home, Apply New Services, Update Services, Renew Services, and Terminate Services. A search bar is located in the center of the page, containing the text "Search N-2017-00XXXX". A red arrow points from the search bar to a callout box on the right. The callout box contains the text "Enter OneBiz Reference Number and click 'Search'". Below the search bar, there are several sections: "Announcement" with a sub-heading "Akta Hiburan Awam (Penggagal 181)", "E-Darussalam Membership" with a sub-heading "Not yet a member? You will need an E-Darussalam membership to use the Business Licensing System.", and "I already have an existing Registration or Licence ..." with a sub-heading "Update Existing Services".

2

Enter OneBiz Reference Number and click "Search"

Search N-2017-00XXXX

# Processes

## Checking application status online for clients.

The screenshot shows the onebiz.business.gov.bn website interface. A notification box is displayed, stating: "onebiz.business.gov.bn says: Your application Building Approval - New status is Approved Pending Modified Payment". The notification has an "OK" button. The website header includes the NEBiz logo and navigation links like "Home", "Apply New Services", "Update Services", "Renew Services", and "Terminate Services". There is also an "Announcement" section with text in Indonesian and a "VISIT WWW.BUSINESS.GOV.BN" banner.

3

Obtain Application Status

A close-up of the notification message from the website. The text reads: "onebiz.business.gov.bn says: Your application Building Approval - New status is Approved Pending Modified Payment". Below the text is a blue "OK" button.

# Digital Certificate

## General

Digital Certificates will be attached in OneBiz System for Building Approval, Renewal of Building Approval and Occupation Permit for QP/TP to download and print upon cleared payment.

Approval Letters will no longer be prepared by ABCi.



اوتوريتي كاولن باغونن دان ايندوستري قمينان  
مكترين قмбаغونن

AUTORITI KAWALAN BANGUNAN DAN INDUSTRI PEMBINAAN  
KEMENTERIAN PEMBANGUNAN

### KEBENARAN KEMAJUAN

#### KERJA-KERJA TANAH

BILANGAN PENDAFTARAN : N-2017-005  
JURUTERA PROFESIONAL  
PEMILIK TANAH  
LOT  
KAM  
MUK  
DAER  
ULASA  
LAMPI  YA  TIDAK

**SAMPLE**

Kebenaran ini adalah sah mulai 18 Julai 2017 hingga 17 Julai 2018.

Pemilik tanah/pemaju/arkitek/jurutera profesional/tukang pelan dikehendaki untuk mematuhi Perintah Kawalan Kemajuan, 2014 dan Peraturan-Peraturan Kawalan Bangunan, 2014 dan Piawai Brunei Darussalam, PBD12:2017 serta mana-mana garis panduan dan piawaian yang berjalan pada masa ini.

Pemilik tanah/pemaju juga dikehendaki melantik kontraktor yang mempunyai pendaftaran sah di Kementerian Pembangunan untuk melaksanakan kemajuan di atas.



Bil. Rujukan: ABCI/18849/BM  
ABCI/SNI/A00756-17

Autoriti Kawalan Bangunan dan Industri Pembinaan (ABCi)